



## Application for Camp Selah Usage Greendale People's Church

Greendale People's Church | 25 Francis Street, Worcester, MA 01606  
Camp Selah | 234 Tully Road, North Orange, MA 01364  
508.852.7727 | Office@GreendalePeoplesChurch.org

**Important: Sudden and unforeseen circumstances may necessitate change of room reserved and/or cancellation with very short notice. Church use (i.e. funeral or memorial service including setup time) is "first priority."**

Name of Organization:

Date(s) of request:  Brief description of the event:

**#1 CONTACT PERSON**

Name:

Address Line 1:

Address Line 2:

Cell Phone:

Home Phone:

E-mail:

**#2 CONTACT PERSON**

Name:

Address Line 1:

Address Line 2:

Cell Phone:

Home Phone:

E-mail:

**ADDITIONAL DETAILS**

Estimated # of attendees:

Event start date:  /  /   
Month Day Year

Event end date:  /  /   
Month Day Year

One-time event?  Recurs (Select one): Weekly  Monthly  Quarterly

\*Please include set-up, clean-up, and load-up time

Event starts at (am/pm):

\*Please include set-up, clean-up, and load-up time

Event ends at (am/pm):

Day of the week (Select all that apply): Sun.  Mon.  Tues.  Wed.  Thur.  Fri.  Sat.

Months (Select all that apply): Jan.  Feb.  Mar.  Apr.  May  Jun.  Jul.  Aug.  Sep.  Oct.  Nov.  Dec.

**CABIN REQUESTED:**  
Please check all that apply

Cabin # 1 <input type="checkbox"/>	Cabin # 2 <input type="checkbox"/>	Cabin # 3 <input type="checkbox"/>
Cabin # 4 <input type="checkbox"/>	Cabin # 5 <input type="checkbox"/>	Cabin # 6 <input type="checkbox"/>

## Please read and understand before signing this building usage form

- Use of church facilities by outside organizations as well as non-profit groups will be granted once reviewed. Rental rates will be quoted after approval.
- **Duplication of Keys is prohibited.** Should you need an additional key, contact the church office. A key request form must be filled out.
- **"No Smoking Policy":** No smoking in church property. Smoking in any building at Camp Selah is strictly prohibited.
- **"Drug Policy":** The use of any explicit illegal substances is strictly prohibited on Church Property and no alcohol in common areas.
- Food and beverages are allowed in any building at Camp Selah. However, all food items must be properly disposed of by the end of your allotted rental time. Food should not be left out in any building. Failure to clean the premises of food before leaving will result in consequences at the discretion of the Governing Board/Pastor.
- **"Swimming and Boating Policy":** Camp Selah abuts Tully Pond, and renters are more than welcome to use it. However, any use of the pond is done at your own risk as no lifeguard is available. We recommend all children be supervised when swimming and all children under the age of 12 must wear a lifejacket. Use of Selah kayaks, canoes or the rowboat is also permitted. Life jackets are required for boat use and can be located in the garage
- Should any property be damaged, the cost of the subsequent repair work will be charged to the group or individual using the facility.
- Parties using the facility are responsible for locking doors and closing windows. We recommend you lock all external doors during any overnight stay for your own safety.
- All changes of use and time must be confirmed with the church office.
- Any organization or person requesting use of Camp Selah must submit an application thirty-(30) days prior to the event date. Last-minute requests can be submitted less than thirty days before the event date, but the time constraint may affect approval process.
- Refundable Deposit Fee Policy: At the time of rental a mandatory deposit of \$20 will be collected. This fee will cover key return and general camp cleanliness, as necessary. Failure to return keys and/or clean camp will require us to keep your deposit as compensation.

Any group may be asked to leave the premises for the remainder of their agreed time for issues relating to but not limited to cleanliness, misuse of facilities, or using items not belonging to their group or organization.

The person/organization requesting the use of camp facilities hereby absolves the church, its pastors, leadership, members, or people of any liability for personal injury to any individual resulting from the use of the church facilities and agrees to be responsible for any property damage that results during the use of the facilities. Please report any damage to the church office promptly. Keys and payment may be dropped off in the mailbox on the Volunteer Office door or the mailbox at the Francis Street entrance.

**I have read and understood the policies regarding the use of the facilities of the Greendale People's Church as set forth on this application and agree to abide by these policies and rules.** I acknowledge the receipt of the rules on the reverse side of the current letter.

SIGNATURE:

DATE:

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### Office use only

Signature:

Date:

Usage Fee: \$

Agreement effective/end date:

Deposit received:

Key given: Yes

No

Key number #:

Key date out:

Key date returned:

Key assigned to: