

April 12, 2021

Guidelines For Attendance at GB Regular Meetings

General

- a. The GB established under GPC By-Laws has a Regular Monthly Meeting on the last Tuesday of each month.
- b. GPC members should communicate areas of interest or concern to the topic's Oversight GB member outlined in the By-Laws, who will address or surface the matter with the GB.
- c. The GB uses Zoom teleconference to conduct meetings during the COVID-19 pandemic period. Resumption of in-person meeting at GPC facility will occur at future date when appropriate to do so for safety and health considerations of all GB members.
- d. The Agenda for the meeting will be the governing focus of the meeting. Topics will be specified in the Agenda, as developed by the Chair or Clerk, and discussion limited to the topics given the constrained time available to conduct GB business matters.
- e. The GB Chair will be the meeting moderator.
- f. Any GPC member can attend the Regular Meeting.
- g. The procedures for Zoom attendance will apply until in-person meetings resume.

Procedures for Zoom attendance

- a. The Zoom Host, GB Clerk, will mute all attendees once the meeting starts to minimize talking over on another so all can hear the comments being made and avoid any confusion as to who is talking.
- b. Discussion will be confined to the Agenda Topic being addressed.
- c. Use the "Reaction" button on-screen to signal a request to speak. Select request talk button or raise your hand.
- d. You will not be able to "unmute" yourself during the session; the Host will do so.
- e. We will overcome any problems with patience.

ZOOM Access

From Web Browser/computer instructions:

1. Enter the following link into a web browser or connect by clicking on the link:
<https://us02web.zoom.us/j/920820560?pwd=TGhxbm4rVTITS0t1bXJiYyt4amo0dz09>
2. Enter **Meeting ID:** 920 820 560 and **Password:** 020318

From ZOOM app:

1. Click Join Meeting and enter **Meeting ID:** 920 820 560 and **Password:** 020318

By phone:

1. Call any one of the following numbers: +1 312 626 6799 US (Chicago) +1 929 205 6099 US (New York) +1 301 715 8592 US (Germantown)
1. Enter **Meeting ID:** 920 820 560 and **Password:** 020318